



Michael McGovern <michael.mcgovern@capeelizabeth.org>

## Goals Followup

2 messages

Michael McGovern <michael.mcgovern@capeelizabeth.org>

Thu, Nov 5, 2015 at 10:22 AM

To: "cetowncouncil@capeelizabeth.org" <cetowncouncil@capeelizabeth.org>

Cc: Sara Lennon <slennon@maine.rr.com>, jmgarvin44 <jamie\_garvin@yahoo.com>

FYI: This is the letter that will be going out today per the council discussion last evening.

Mike

Dear

The Cape Elizabeth Town Council is having a workshop meeting on December 1, 2015 at which time they will be discussing the council's goals for 2016. At the council meeting on November 4<sup>th</sup>, the council reviewed the outreach they are undertaking to receive citizen input on goals. This has included both a citizen roundtable on September 17<sup>th</sup> and a survey that was included in all tax bills mailed in September.

On November 4<sup>th</sup>, the council also discussed the role of the town's boards, commissions and committees in providing input into annual goals. The council will be asking all boards next year to develop goals for their board and to monitor them during the year. This will be done at the regular meetings of the various boards.

The council also will commence asking each board each year to formally provide suggestions for the council's goals. As the deadline is too tight to make this request this year in time for each board to **collectively** make recommendations for the December 1 council workshop, the council has instead asked me to write to each board member and to invite you to make any suggestions for council goals **as an individual**. The input you choose to make may relate to an issue you have dealt with or would like to deal with as a member of your board, or you may suggest any other goal from your perspective as a citizen.

Attached is a sheet that you may fill out or you may submit any suggested goals in writing by emailing [cetowncouncil@capeelizabeth.org](mailto:cetowncouncil@capeelizabeth.org). All input received will be shared with the council and will be available online with the materials for the December 1, 2015 workshop. Please return the sheet or email it before November 20<sup>th</sup> so the input can be forwarded to the council in advance of their meeting,

Thank you for your attention to this invitation and for all you do as a citizen volunteer for Cape Elizabeth.

Best regards,

Michael K. McGovern



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Michael McGovern <michael.mcgovern@capeelizabeth.org>

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## FWAC re: town goals and pay-and-display

1 message

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**Lise Pratt** <lise.pratt@gmail.com>

Fri, Nov 20, 2015 at 11:04 AM

To: cetowncouncil@capeelizabeth.org

Cc: Mike McGovern <michael.mcgovern@capeelizabeth.org>

Greetings:

As Chair of FWAC, I am reporting that last night at our meeting a motion was passed unanimously re: 2016 town goals which I'd like to pass along on this "deadline" date.

Motion: "We, the Fort Williams Advisory Commission recommend that the Town Council explore the issue of pay-and-display in Fort Williams Park to help offset the ongoing expenses of Park maintenance and safety improvements."

Thank you, Lise

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Lise M. Pratt  
home: 207-799-8067  
mobile: 207-233-4184

## MEMORANDUM

TO: Cape Elizabeth Town Council  
FROM: Conservation Commission  
DATE: November 20, 2015  
SUBJECT: Recommended goals for Town Council consideration

### Introduction

At the November 10, 2015 meeting, and with assistance from Town Council Liaison Molly MacAuslan, the Conservation Commission discussed big picture goals. The Conservation Commission has undergone a priority setting process to program FY2015 funding for greenbelt trails. The following recommended goals are informed by that prior work of the Conservation Commission.

1. Continue implementation of the 2013 Greenbelt Plan.
2. Cooperate with neighboring towns on shared environmental restoration and greenbelt trail projects.
3. Address paper streets so that existing and potential greenbelt trails are fully accessible to the public.
4. Encourage partnerships with other regional entities to expand greenbelt opportunities.

The goals were recommended to the Town Council by a vote of 5-0.

**RECOMMENDATIONS FOR TOWN COUNCIL GOALS  
2016**

- 1) Land Bond for future open space initiatives
- 2) Update the 2005 Critical insight survey - use the survey results to drive future planning.
- 3) Update 2007 Comprehensive plan
- 4) Townwide discussion on Pickleball
- 5) Survey citizens on Amphitheater project @ Fort
- 6) Hire 3<sup>rd</sup> Party to address Village Green Concept - is it necessary?  
→ or Hold off until specific questions are asked in a survey by professional organization.
- 7) Provide committees + commissions ~~on~~ written policies + procedures upon joining their groups.
- 8) Parttime town planner position.

Please send it to Michael K. McGovern, Town Manager, 320 Ocean House Road,  
P.O. Box 6260, Cape Elizabeth, Maine, 04107 by mail, or electronically to  
[cetowncouncil@capeelizabeth.org](mailto:cetowncouncil@capeelizabeth.org).

Thank you.

## RECOMMENDATIONS FOR TOWN COUNCIL GOALS 2016

Moving forward, determine future role for the Firing Range Committee now that a conditional license has been granted to the club.

Consider establishing the senior advisory committee as a permanent board.

Consider establishing a drop in senior center. Look to Scarborough for feedback about the success of their center.

Consider hiring a senior resource specialist to serve town residents. Perhaps this could be funded by a grant or donation. Consider contracting with the Souther Maine Agency on Aging staff to provide this service.

Consider establishing a volunteer driving network for senior residents.

RECOMMENDATIONS FOR TOWN COUNCIL GOALS  
2016

Please accept the attached letter dated November  
19, 2015 as my submission to this request.

Thank you,

Jonathan Sahrbeck

Please send it to Michael K. McGovern, Town Manager, 320 Ocean House Road,  
P.O. Box 6260, Cape Elizabeth, Maine, 04107 by mail, or electronically to  
[cetowncouncil@capeelizabeth.org](mailto:cetowncouncil@capeelizabeth.org).

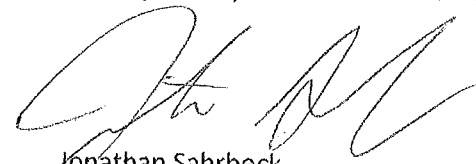
Thank you.

November 19, 2015

Dear Council:

As a member of the Planning Board, the main goal that I would like to see over the next year would be more citizen input. As is the case in most aspects of life, the saying "The squeaky wheel gets the grease" also occurs with the business in many of the town boards, councils and commissioners. I appreciate and value the opinions of all the individuals who contribute feedback and ideas. That said, there does seem to be a small group of individuals who consistently provide feedback, comment, and/or criticism, but rarely do we hear from those outside this group. I feel that as members of Town Government we need to try to make it easier or more convenient for more citizens to offer up their thoughts, feedback, ideas, and/or criticisms. Perhaps providing a general email address or something on the town website that would allow people to provide us with their thoughts on the various proposals that come before the various boards, councils and commissions would make it easier to receive more input. From what I know, Maureen O'Meara forwards all comments from citizens to members of the Planning Board. This process is fine, but I wonder if people know that it is available to them. Also, it may be easier to have another point of access for people besides Maureen. I think that anything that would provide more citizen input should be a goal of the various boards, councils and commissioners in the upcoming year.

Thank you for your time and dedication,



Jonathan Sahrbeck  
Cape Elizabeth Planning Board



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Michael McGovern <michael.mcgovern@capeelizabeth.org>

## Input re: Town Council 2016 goals

1 message

Lise Pratt <lise.pratt@gmail.com>

Tue, Nov 17, 2015 at 4:36 PM

To: cetowncouncil@capeelizabeth.org

Cc: Mike McGovern <michael.mcgovern@capeelizabeth.org>

Below is my input re: Town Council Goals 2016. I have attached same as separate document, if that is easier!

### **REVIEW REVENUE OPPORTUNITIES AT FWP:**

**I fully support your recently adopted goal of reviewing revenue opportunities at Fort Williams Park.**

I would like to add two other goals, relating to the FWP revenue review goal and helping inform the process.

#### **1) Review, compile and communicate to CE taxpayers the contributions of the current revenue streams that support the Park – and compare to same in 2010, five years ago.**

It is my contention that most CE residents are not aware of the four streams - property tax, Lighthouse Fdn, FWP Fdn, and FWP capital fund (generated in the Park) – just as I didn't before I joined the FWAC. Messaging to date has tended to over-simplify the situation, making it sound as though the taxpayers of CE are paying all expenses in the Park. I believe it's important to educate the public about not only the percentage of Park costs shouldered by the taxpayers, but also the progress that has been made since 2010 in adding capital funds that have been invested in the Park from the other three sources. Most notable is the marked increase from charitable contributions to the FWP Fdn and from new revenue being generated in the Park, both of which were accomplished with minimal impact on the Park's character or visitor experience. The capital improvements made in the last few years (Arboretum sites, Ship Cove parking lot expansion, sidewalk/drainage improvements, swing replacement) have all be paid for without any taxpayer dollars. I believe any review of opportunities to raise revenues in the Park - or any target additional proceeds - should be considered in context of the total revenue that is supporting the Park's ongoing maintenance and capital improvements. Is the goal (or should the goal be) to reduce the taxpayer burden? To flat-line it? To eliminate it? Is the goal to have the Park be financially self-sustaining (require no tax dollars)?

**2) Gather data about our Park visitors.** What percentage are CE residents? How many cars/vehicles enter? How long do visitors stay? My very unscientific observations during dozens of walks through the Park indicate that nearly all the cars in the parking spaces are from out of town (or at least they do not display a CE dump sticker). I believe you should have solid current data about who is using this asset and how, and not rely on assumptions or guesses or outdated studies, in making informed decisions regarding visitor-generated revenue (or investing in capital improvements) moving forward. Having current data and comparing to older studies could also be helpful to identifying any trends.

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On another note, you should know that this spring FWAC agreed on the following list of capital project priorities to be considered after the Bleachers: 1) Pedestrian walkways; 2) Restrooms; 3) Ecology/landscape; 4) Pond restoration.

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As an individual, I would like to see you look for ways to improve pedestrian and bicycle pathways throughout town, including the Park.

Thank you for asking – and keep up the good work!

Lise Pratt  
Fort Williams Advisory Commission

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Lise M. Pratt  
home: 207-799-8067  
mobile: 207-233-4184



**Input re TC 2016 goals.docx**

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Michael McGovern <michael.mcgovern@capeelizabeth.org>

## 2016 Recommendations for Town Council Goals

3 messages

'tmbrlk1' via Cape Elizabeth Town Council <cetowncouncil@capeelizabeth.org> Wed, Nov 11, 2015 at 3:04 PM  
Reply-To: tmbrlk1 <tmbrlk1@aol.com>  
To: cetowncouncil@capeelizabeth.org

- 1) As a current Trustee of Riverside I would like the Trustees to continue to look at adherence to the rules of the Cemetery- in particular how to handle delicate subjects such as ornaments that are left there, dead flowers, fences, rock formations not allowed in the handbook, and the bushes that are way overgrown. I would suggest that future users of our cemetery be advised on what shrubs will not take over the memorial stones.
- 2) Town Center/ Village Green  
If it is to be considered, let's look at placing it close to our new library, on that side of the road, not next to Town Hall.
- 3) Fort Williams  
Continue efforts to keep the Fort free from passenger car fees. The Town Council did finally agree on fees for buses and to rent space to vendors, which has worked out very well. In addition, more events have occurred. I would like the TC to work on adding vendors and events. I know that we want to keep our Fort a peaceful place and not turn it into an amusement park; however, I believe we can do some creative raising of revenues.
- 4) Off Leash walking areas. Bob Malley and his crew have done a great job at the Fort, listening to dog walkers, who also have been very responsible with clean-ups, etc. When there was an issue with soccer players and dogs being on the field at the same time, Bob's crew put up a temporary fence which worked out very well. It is important that we include responsible dog owners in the dialogues about off leash areas.
- 5) Now, on my wish list: In the fall, please keep the transfer station open a couple more Sundays.  
for fall leaves....Also, and most likely NOT in the budget, but which happened in another town in which I lived, we would get our leaves to the side of the road and big sucking up equipment would come to take the leaves away. The fall clean up is a lot of work, especially for our seniors, and costs so much if one has to hire a landscaper.
- 6) Not sure what can be done about this one and it should most likely be looked at by the School Board, but I am discouraged by how many cell phones there are in our classrooms. Having spoken recently to Cape High students, I know they text, email and **EVEN ORDER online** during class. I suppose iPads need to be used in the classroom. I know I sound like I am not with the times but as a former h.s. teacher, I know that I would have my students turn off cell phones and place them somewhere inaccessible during my class. Kids are so distracted during class.

Thank you.

Jessie Timberlake

tmbrlk1@aol.com

Jessica Sullivan <jessica.sullivan@capeelizabeth.org>

Thu, Nov 12, 2015 at 7:09 AM

To: tmbrlk1 <tmbrlk1@aol.com>

Cc: Cape Elizabeth Town Council <cetowncouncil@capeelizabeth.org>, Jamie Garvin <jamie\_garvin@yahoo.com>, slennon@maine.rr.com

Dear Jessie,

Thank you for letting us know your recommendations. I would like to mention that the village green concept in the Town Center district does not reference one specific location. It refers to the proposed Town Center District zoning amendment that would make publicly accessible green space within the Town Center a greater possibility anywhere in our small Town Center District if/when private property is sold and developed. So conceivably,

there could be several areas of green space set aside on or near Rte. 77 for public use  
( think a few park benches, maybe small perennial gardens, for example ), which I think would be lovely.

Jessica

[Quoted text hidden]

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**'tmbrlk1' via Cape Elizabeth Town Council** <cetowncouncil@capeelizabeth.org> Thu, Nov 12, 2015 at 12:39 PM

Reply-To: tmbrlk1 <tmbrlk1@aol.com>

To: jessica.sullivan@capeelizabeth.org

Cc: cetowncouncil@capeelizabeth.org, jamie\_garvin@yahoo.com, slennon@maine.rr.com

Thank you for your response. I, for one, would have no interest in park benches on or near RTE.77....I can , however, picture benches in the library area. ..It's a shame that the lot next to Town Hall remains basically a parking lot/eyesore.

Jessie

tmbrlk1@aol.com

[Quoted text hidden]

RECOMMENDATIONS FOR TOWN COUNCIL GOALS  
2016

Update Comprehensive Master Plan

Pass ordinance authorizing police enforcement  
of traffic rules inside the  
Recycling Center (if necessary) &  
make it happen.

Please send it to Michael K. McGovern, Town Manager, 320 Ocean House Road,  
P.O. Box 6260, Cape Elizabeth, Maine, 04107 by mail, or electronically to  
[cetowncouncil@capeelizabeth.org](mailto:cetowncouncil@capeelizabeth.org).

Thank you.